



PETITION

Academic Second Opportunity (ASO)

OFFICE OF THE
UNIVERSITY REGISTRAR

Instructions: Student completes Section 1.
Academic Advisor completes Section 2.
The College returns the form to the Office of
the University Registrar, 209 Student
Services Building by the appropriate
deadline.

**Please do not submit this form until a minimum of 15
hours is on the academic record.**

**DEADLINE IS THE SEMESTER PRECEDING
GRADUATION.**

YOU ARE ELIGIBLE TO FILE A PETITION IF YOU . . .

- Returned to UT after an absence of at least three calendar years.
- Have an academic record in your previous attendance that is unsatisfactory (normally less than a 2.0 GPA).
- Have earned at least a 2.5 GPA in at least 15 hours of in-classroom A-F coursework since returning to UT, and it is no later than the term before you plan to graduate.
- Will take at least 30 semester hours of coursework after you return to complete a degree.

PLEASE PRINT CLEARLY or OPEN IN ACROBAT AND TYPE

SECTION 1 — TO BE COMPLETED BY THE STUDENT

Student ID# _____

Last Name _____ First Name _____ MI _____

Street _____ Apt. # _____

City _____ State _____ Zip _____

Phone (day) (____) _____ (home) (____) _____ Email _____

Is this your first time to petition for ASO? Yes No

Intended major _____ Expected graduation date _____ (term/year)

Define the 3 year absence: Last Term Attended at UTK _____ Term Readmitted to UTK _____

Please consider my petition for Academic Second Opportunity. I have met with my academic advisor and understand how my academic record will be affected.

Date _____ Signature _____

SECTION 2 — TO BE COMPLETED BY ACADEMIC ADVISOR

Advisor Name (please print) _____ Email _____

Signature _____ College _____ Date _____

SECTION 3 — TO BE COMPLETED BY ASO COMMITTEE CHAIRPERSON

Committee Members: _____

Decision: Approved (Effective Term _____) Hold for an Additional Term Denied

Signature of Chairperson _____ Date _____

Notes

Original – Office of the Registrar

SUBMIT TO: Charlene Ingle Office of the University Registrar, 209 Student Services Building 865-974-1501 manders3@utk.edu